**Director’s Report to the Committee Members**

**Annual General Meeting**

**November 11th 2013**

Dear members and supporters,

I would like to express my sincerely thank you to all of you for supporting Kampuchea House since the start until today and also to inform about our activities and results that we have achieved from January 2013 to the present date. In addition, I would like to report to all of you as below:

1. **Administration Report**
* The Director went to the Ministry of Interior and to the Ministry of Social Affair to summit the Yearly Report of the Activities of Kampuchea House in 2012 and changed the document from Sokhouen to New Director in Phnom Penh. Moreover, this report was copied to the District Office, the Department Office, and the Provincial Hall of Siem Reap Province.
* Organized meeting with all staff about the activities in 2012 and planning activities for 2013.
* Meeting with the officer of Social Affair about the new policy to ensure that we can take some more kids to live in Orphanage.
* Meeting with Sokhorn and Belinda about changing school to SR.
* Meeting with the children, about Khmer New Year, they requested for five days holiday.
* Meeting with Garbage Company in the office to make a contract for collecting the garbage from the office three days a week.
* Meeting with Electricity Company in Dom Dek.
* Meeting with the Department of Social Affair about the International Children Day.
* Meeting with all staff and the children about joining the party with all the Organizations in Siem Reap on the International Children’s Day which was supported by Cable TV, the purpose of this celebration was to raise money for orphans in SR.
* Meeting with the dentist at the clinic about the discount for the treatment since we are an organization ( they offer us 20% discount )
* Participated in the meeting on the International and National Children’s day with the Department of Social Affair. We also got a Thanks letter for our donation ($50 for buying books and pens) to support the 64th International Children’s Day.
* All the children and staff attended the party on the International Children’s day with other organizations and children in Siem Reap at Apolo Plaza Restaurant and got some presents such as: stationary, cake, and 100 kilograms of rice.
* Meeting with Belinda, Virak, Kenh, Mean to solve their problems because of Mother Theara used bad words with them and hit Virak. After the meeting we decided to dismiss her on that day.
* Meeting with all the staff to talk about the situation after Theara’s leaving.
* Meeting with Hom and Belinda about giving him opportunity to learn Computer and English with Sean, when he had some spare time from his work.
* Meeting with Mr.Yeng, talking about building, the toilets and the shower rooms.
* Meeting with New Builder about amenities block.
* Meeting with the doctor at Clinic Dom Dem to ask about the situation of the kids that get dengue fever.
* Meeting with a Doctor at RHAC clinic to talk about providing a Health Care lesson to the big kids.
* Meeting with the Social Affair at Mong Royal Restaurant about the result in Semester II and the vision for semester III.
* Meeting with all the children and Belinda to check about hygiene and then they requested more casual clothes, shoes, and night clothes.
* Meeting with the ANZ bank about the new policy, we have to put money in the account at least $1000.
* Meeting with Virak about his sickness.
* Meeting with all the staff about choosing a new staff.
* Meeting with Belinda to talk about the kids, the staff and some general problems.
* Meeting with the kids and Belinda about kid’s sickness.
* Meeting with all the children and Belinda to talk about Hygiene, checking school bags, and reminding the kids not to lose any KH property when they go back home for Pchum Ben’s day.
* Meeting with Naren and Belinda to talk about rules for Less, Norm and Sokhouen.
* Meeting with Mean and Belinda to talk about taking him to Siem Reap.
1. **Children Report:**
* All the children were taken to go skiing and had lunch at Restaurant near the Airport.
* The big children went to join House Mother Sor’s ceremony.
* All the children got some presents from William and Emma on the Xmas’s Day.
* Bought new clothes for all the children.
* All the children attended the Women’s rights day in Kompong Kor I School.
* All the children voted for the new House Mother, to make sure that she can pass the probation.
* Celebrated a birthday party for Virak , Srey Pech, Chinh, Minea and Willeam’s father (Peter ). They were really surprised and enjoyed the celebration. Peter, his wife and his friends brought some soap, stationary, and a lot of toys for all the children. We were very thankful for his donation.
* All the children went back home at Khmer New Year only Sor didn’t go.
* Sophary decided to work as a part time staff in the office to pay back for food and accommodation .etc.
* Peach left KH after Khmer New Year, because her business became better and better, also she worked at the other shop in the evening, so she could support herself. And later she lived with her relatives who came from Dam Dek.
* All the children requested for new clothes for Khmer New Year.
* Some children were taken to make national ID cards.
* All the Children went skiing and had a picnic with visitors in SR on their holiday.
* All the children went back to their extended family for the Khmer New Year for one week.
* Chanry, Kosal, Minea, Yem had a trip which was arranged by the school, because they got number 1 in their exam for the first semester.
* We had donated some books, pens, pencils, noodle, fish can and $30 cash to Phot for the last support before Khmer New Year.
* All the children had a party and got new clothes for Khmer New Year.
* Sophary started working in Blue Pumpkin Restaurant as a baker.
* All the children attended in Hourse Mother’s Sor’s mother funeral.
* Chhinh lost his bike at the weekend when they were watching TV upstairs.
* Chinh, Sinan, Samanya, Sokhorn requested for a hand phone for each in case of emergency problems, they can inform Khong or me immediately
* All the children were taken to the dentist clinic to check their teeth.
* Muny got a present from his sponsor through Norm.
* All the children got presents from William.
* Took all the children to the dentist and bought some casual clothes, shoes and night clothes at Market in Siem Reap for their holiday.
* August: This month, I have created a special activity to encourage our kids to work hard. It is to let the children vote for one person whom they like and think that is the most hardworking kid in the orphanage. As the result, Yim was the winner.
* Sor passed her exam and started working with Grace House.
* The big kids came to learn sex education at RHAC in Siem Reap.
* Doung gave a birth for her first baby, and they were both very healthy. The next two days, we drove them back to their family.
* September: Sor has been working at Grace House, so we decided to stop giving him the pocket money from October.
* Mean was taken to Siem Reap for his holiday with Sean.
* Samanya was taken to an Eye shop to do the eye check and make a pair of glasses for her because she has astigmatism.
* We took Doung and her son to Siem Reap for injection and on behalf of Kampuchea House I bought her some baby clothes, shampoo, towel and offered her some money as well .etc.
* Vea Sna got $20 and Sokhon got $40 from their sponsor for buying their birthday gifts.
* All the children got new school uniforms, school facilities and school bags for the new academic year.

Notes: To sum up all the children in the orphanage have been celebrating their birthday parties almost every month and everybody got their favorite birthday presents. Up to now we have 35 kids living in the orphanage.

1. **Education Report:**
* **January:** Chanrath and Kosal got number one in January. Sor got number4 among 6 students for his first exam at Grace House.
* **February:** Our children were very good at school, and as a result Thai and Chanry were number 4 in the class, Chanrath number 3, Rina number 4, Chhing number 7, Minea number 3, Hun number 9, Kosal and Yim number 1, Pisey number 8, Youen, Nhy and Sreynu number 5. They had been doing very well among 50 students in their class.
* Chhin, Samanya, Sokhon and Sinan passed the exam in the first semester from 19th to 23rd.
* Yith passed the first final exam with 5 subjects: English, Computer, Account with grade A , Business Law grade B and History grade C.
* **March:** Yith started studying Chinese near the office.
* **April:** Sinan, Chinh, Samanya, Sokhorn came to study at SR in the second semester.
* **May:** Some of the children joined the party of opening a new school and a new library in Kompong Kor 1 School.
* Some children studied English part time in a Public School.
* Chhinh , Samanya, and Sokhorn started studying Korean and English.
* Samanya started studying Chinese and English.
* **June:** Chinh and Sinan decided to stop studying Korean as it was so difficult for them to catch up, and they started studying Computer and English in their free time instead.
* Sokhorn also decided to stop studying Korean, but he started studying Chinese with Samanya instead.
* **July:** This month, Chinh and Sinan started learning French as they wished to be a doctor in the future.
* Yeth started her Second year of the Accounting on the 2nd of July.
* **August:**Sor had passed his final exam. On the 19th of August he came to connect the electricity with other two friends at SKK as a staff of Grace House.
* Sokhon, Samanya and Yith had changed their English school to a better quality one, started on the 13th of August.
* Minea and Pisey started studying more extra classes at Dom Dek School to be ready for their upcoming final exams.
* Some of the big kids started learning computer with Naren in their free time.
* Our children were very good in their final exams as a result: Hun, Kosal, Sak and Yim were number 1, Thai, Rina, Peach, and Nhan Nhey number 3, Sreynu number 5, San and China number 6, Mony and Chanry number 7, Chanrath and Virak number 8, and Youen number 9.
* **September:** Because of the Cambodia National Election, Minea and Pisey had changed the date for the final exams from 16th of September to 26th of September.
* All the children had been up grade. They all started with the new semester on the 16th of September.
* Yim, Rina, Nhanh Nhy attended the meeting at Kom Pong Kor I School about the Children’s Rights (Prepared by LICADO).
* The big kids went to join the school announcement to all the students in the village to come back to study in the new semester.
* This month, Belinda Khmer’s teacher came to do a presentation about his personal experience and to tell the kids about his hard life story. It was so interesting for all the kids
* On the 22nd of September, all the children and the staff collected the rubbish along the road to orphanage. It was going smoothly and the kids also enjoyed this activity. It was a good time for all the children to learn about cleaning the environment.

**Note:** This year all the children had upgrade. Somnang started studying in the kindergarten in Kom Pong Kor I. Especially, Pesey and Minea had passed Secondary school examination and moved to study High School in Siem Reap. They both got good results. Moreover, Sor had a great success with his skill to be a mechanic as well. Now he becomes a full time staff in Grace House and gets a good salary.

On behalf of Kampuchea House, Jason Director of Kampuchea House had offered a good watch to them as an incentive for their hard study.

1. **Health Report:**
* **January:** Chanry had problem with her face, we took her to clinic at Dom Dek.
* **February:** All the children were taken intestinal worm medicine. Sathya had been taken to RHAC for the last time injection Hep.
* **March:** No one sick.
* **April:** San had an injured his eyebrow because of an accident happened when he was skating, but now he is OK.
* **May:** Virak went to Siem Reap clinic dentist for his primary teeth extraction. Took Youen to the Ear Clinic in SR because she got earache.
* **June:** Virak went to Siem Reap dentist clinic and took off his Primary tooth Extraction.
* Mean got sore eyes.
* Chanrath got Stomachache.
* Pesey got a cold.
* Nhanh Nhy got a fever and headache.
* Hun got a skin problem.
* Somnang got abscess on his head, face and his leg.
* Chanry,Yoeun,Nuth were in Dom Dek clinic for 5days because they got a dengue fever. Now, they are recovered.
* **July:** Taking Virak to clinic at Siem Reap as he had a problem with his heart. The doctor said that his heart did not work properly, as occasionally it stopped beating for a short while, especially when he was too tired. The doctor gave him some medicine and he would follow up with him. Anyway, Virak said, since he were taking medicine, he felt betters.
* **August:** Kosal and Nuth had been taken to RHAC as they got white vaginal discharge.
* Hun had been taken to RHAC as she had a problem with her skin.
* Chanrath had been taken to Ear Clinic at Siem Reap as she had a problem with her ears. After coming back from the clinic she felt much better.
* Srey nith had been taken to Eye Clinic in Siem Reap, because she had had a pain in her eyes for a few days. Actually it was not a big problem, just because there were some dusts in her eyes, so just after having some cleaning her eyes were fine.
* Sreynu had been taken to Angkor Children Hospital to check and have an X-ray for her legs that got hurt when she was working. Anyway, the doctor said there was no problem for the time being, but maybe she has to check again when she is older.
* Pisey had been to Eye and Ear Clinic, after checking the doctor said that she had a polyp in her nose and her ears had something that made her ears itchy, so she needed to come to clean her ears and nose every three days and use the medicine. After the treatment now she is OK.
* Virak had been taken to Angkor Children Hospital as he still felt hurt with his heart after he finished taking medicine at the Clinic in Siem Reap.
* **September:** Vireak was taken to have an X-Ray at a clinic in Siem Reap to make sure that he didn’t have any problems with his rip, because when he was young, he used to be hit by his father then he fell down from the house. The result was that it is ok for his rip, only the problem with his heart.
* Nith had a problem with her eyes, after taking her to the eye clinic and got medicine, now she is OK.
* All the children were taken intestinal worm medicine
* The big kids had training about Sex education at RHAC in Siem Reap.
* **October:** Vireak had been taken to Phnom Penh with Director for his heart treatment, and the doctor recommended him to take medicine for one month to follow his situation. But his heart is still not yet better since he took medicine until now.
1. **Maintenance and Building Report:**
* **January:** Emma and her boyfriend helped us with painting the windows and the house 3 with some children and the staff as well. They were all really hard working and enjoyed it.
* The Lane family (Christoper, Christine and Daniel) came to help us, such as, assist with installation of the tanks, solar pump, piping etc. They very generously donated money to buy four water tanks and helped us with ideas and building the place for putting water tanks to use in dry season.
* **February:** Coved steel net for protecting flies and mosquitoes in the kitchen. Change all the closet keys.
* **March:** Mr.Christ came again for helping connecting the water system from the houses to the water tanks. Mr Naren, Hom and the big kids had joined as well.

Change the new roof of the blue car.

* **April:** Changed the Sola power’s connecter used in the community centre to use with the Sola power in House 5 instead.
* **May:** Changed the light lamp in the orphanage.
* Fixed the KH’s car and changed engine oil at MPK garage.
* Repaired all the beds in each house.
* **June:** Repaired the toilet doors and bathroom doors.
* Mr.Christ repaired the pipe connected to the big tank.
* Took the SKK computers and the office printers to be repaired.
* **July:** Mr. Chhorng started building the amenity block on the 18th of July.
* Repaired toilet doors and bathroom doors.
* Repaired five fans.
* Put the ceiling on House Mother’s room Number 4 and Number5.
* Repaired Orphanage Manager Computer.
* Weld the swing and standing clothes hanger.
* Repaired Tuk Tuk.
* Changed new tap and shower.
* The Sola man came to repaired inverter, and changed the old wire, that had problem because of the mice.
* **August:** Repaired five chairs and repainted all the chairs and tables.
* Repaired three computers for using with teaching.
* Repaired the cupboards.
* Changed new flags.
* Bought new wardrobes for the kids and Staff.
* Amenities block had been finish 70%.
* Alan from Grace House started connecting the electricity on the 19th of August.
* **September:** Changed the silver car battery and fixed the air-conditioner.
* Weld one standing clothes hanger.
* Repaired Naren’s computer.
* **October:** a new amenity block is finished and we will put mirrors and soap more.
1. **Visitor Report:**

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| --- | --- | --- | --- | --- |
| No | Name | E-mail Address | Nationality | Date of Visit |
| **1** | Annie Margaret Carter | Amcarter93@gmail.com | Australia | 09/02/2013 |
| **2** | Sarah gibbons | Gibbon-sarah@hotmail.com | Australia | 09/02/2013 |
| **3** | Eli Firestone | Eli.firestone@gmail.com | Australia | 15/02/2013 |
| **4** | Mithra Firestone | Mithra.raja@gmail.com | Australia | 15/02/2013 |
| **5** | Pat Wynne | patty\_mate2002@yahoo.com.au | Australia | 13-03-2013 |
| **6** | Jennifer Wynne | Jennifer.wynne@yahoo.com.au | Australia | 13-03-2013 |
| **7** | Sugy Wynne | sugywynne@yahoo.com.au | Australia | 13-03-2013 |
| **8** | Jenemy Wynne | sickofseeds@yahoo.com.au | Australia | 13-03-2013 |
| **9** | Julie Optusnet | e.orourke@optusnet.com.au | Australia | 24/03/2013 |
| **10** | Ric ORounts | e.orourke@optusnet.com.au | Australia | 24/03/2013 |
| **11** | Petter Murray | peter@austink.com.au | Australia | 24/03/2013 |
| **12** | Ruth Murray | ruth@proqmurry.com.au | Australia | 24/03/2013 |
| **13** | Jacqvelinet & Jackson Standfield | jacqvelinestandfield@thebay.com.au | Australia | 26/03/2013 |
| **13** | Cath Warr & Alex Warr | cath.warr@thebays.com.au | Australia | 26/03/2013 |
| **15** | Tim Edwards, Jeminan Nuredini & Jay Paton | Edwards.tim@westbourne.vic.edv.au | Australia | 04/04/2013 |
| **16** | Jan & Charlie Causenbrook | charliecausebrook@hotmail.com | Australia | 11/04/2013 |
| **17** | Wayne & Christine Scholes | c.sholes@hotmail.com | Australia | 11/04/2013 |
| **18** | Karen Poynton | kpoynton@iinet.net.au | Australia | 11/04/2013 |
| **19** | J L Davies | lyn@dbservices.com.au | Australia | 03/05/2013 |
| **20** | Leonie Taylor |  | Australia | 03/05/2013 |
| **21** | Anthea Mckenzie |  | Australia | 03/05/2013 |
| **22** | Anne Garrett | annie.garrett@bigpend.com | Australia | 03/05/2013 |
| **23** | Paturn Crosbie | turnberry@actw8.net.ay | Australia | 03/05/2013 |
| **24** | M.Anne Bolitho | mabollie@yahoo.com.au | Australia | 03/05/2013 |
| **25** | Val Smith | valasmithi@gmail.com | Australia | 03/05/2013 |
| **26** | Alan Royston Garrett | annie.garrett@bigmail.com | Australia | 03/05/2013 |
| **27** | Louise Davies | louise@dbserviesces.com | Australia | 03/05/2013 |
| **28** | Gail Buckis | cyclone@bigpond.com | Australia | 03/05/2013 |
| **29** | Jennifer Bowker | jfabowker@bigpond.com |  |  |
| **30** | Donna Keefe |  | Australia | 06/06/2013 |
| **31** | Mick Keefe | grizzaags@kern.com.au | Australia | 06/06/2013 |
| **32** | David Keefe |  | Australia | 06/06/2013 |
| **33** | Jade Janssens | Jadejanssens\_3@hotmail.com | Australia | 09/06/2013 |
| **34** | Stephane Fogarty | Stephane.fogarty@arup.com | Australia | 09/06/2013 |
| **35** | Norwan CharkeKathleen Morphy | normchlark@bigblue.net.au | Australia | 28/07/2013 |
| **36** | Kathryn O’Connor | Kathoconnor2003@yahoo.com.au | Australia | 28/07/2013 |

This year, there were 36 visitors all from Australia came to visit our orphanage started from January to October. Some visitors just came to visit the orphanage and some also came to donate and help Kampuchea House as well.

1. **Staff Report:**
* **January:** The old House Mother and Hom had raised the salary. The staff went to join House Mother Sor’s ceremony. Socheat asked for increasing her salary as she had been working as a full time job like the house mother since 1st January 2009 until now it is over three years. So we decided to increase her salary to $145.
* **February**: Leng Director had been to Phnom Penh by airplane to process the document from Sokhouen to me.
* **March:** Korng decided to stop working the part time job on her day off. Instead of Korng, Sophary is now working in this position to pay for the accommodation and food .etc.
* Mother Heng has passed the vote and became a full time staff.
* **April:** All the staff had been to their homeland for a week on Khmer New Year’s Days.
* **May:** Some staff and kids went to Sor’s mother funeral.
* Mr.Naren had been invited by chief of Kompong Kor1 School to participate in the party of opening the new school and the new library.
* Sokha part time House Mother started working in office.
* Mr.Naren and Hom went to visit Rea’s grandmother because she had a fighting with her son-in-law on the Khmer New Year’s Day.
* **June:** Mother Theara was dismissed from Kampuchea House on June 12, 2013. Because she behaved badly to the children.
* **July:** Changed house mother in each house three months a time. Khmer Teacher took annual leave 3days to cure her knees in Phnom Penh.
* **August:** Samy and Mother Sor went to visit Doung and her first baby for three hours.
* Naren Orphanage Manager started teaching computer class for the big kids during their holiday.
* **September:** Naren went to attend the announcement of the new semester at Kompongkor I School in order to inform all the students in the village about the date to come back school.
* Naren attended the meeting in the district about the Development Investment for the next three years.
* Provided the transportation for Hom Assistant Orphanager’s wife to go to Hospital in Siem Reap. Hom took his annual leave for five days for his second baby. His daughter was born on the 23rd of August.
* Kong House Mother changed her full time to work from 7:30am until 6:00pm. So House Mother Sokha came to sleep with the kids at night instead of Kong.
* English Teacher had been dismissed because her teaching was not effective. Then, Sean the volunteer has been teaching all the children instead of her since then.
* **October:** Jason Director of Kampuchea House and Belinda had a meeting with all the staff about finding a new house mother, annual leave, staff problem and planning for next year.
1. **Future Plans:**

- Build a new parking place and the roof for hanging clothes area.

- Repair the old toilets and bathrooms such as change the doors, showers, and toilet bowls.

- Put more soil at the back yard to build a parking place.

- Level the back land to plant vegetable, fruit tree and raise chicken.etc.

- Sinan will be learning medical course next year at Phnom Penh. So Leng Director has been to visit the school to check about the accommodation and school situation and condition. Sokhorn will be learning Management course. They both have to pass their high school.

- Kosal, Chanry, Hun and Mean will finish grad 9 and move to study at High school in Siem Reap. So we will need to get more children to come to live in our organization.

-Sean is planning to go back to Australia in December and he will come back in February to help in teaching English full time to our kids. Thus, his accommodation, transportation all the teaching materials expense will be covered by Kampuchea House.

1. **General:**

For this year, we had success such as finish building the fence around the orphanage to make more security for children, building a new amenity block between house 2 and House 3, connecting a new wire in orphanage to use for Sola and electricity since now the electricity just reached our area.

For charity we had also helped people in village like transportation, donation, especially for very poor families which have problems with health, studying .etc. We have a very good relationship with the ministry of social affair and the officers in the village, this is really helpful for us as they can help us at any time we need assistance from them.

Moreover, we have created a piece of Code of Conduct for the kids in the orphanage and the kinds in the office to follow during staying in Kampuchea House.

At the end, in the name of children and staff, I would like to thank you to all the committee members and benefactors for hard work to keep Kampuchea House runs as today and in the future and wish you all the best wishes. Thank you.

 Please consider and acknowledge as the information.

Sincerely Yours,

Sour Sokleng, the Director.